

# MEETING AGENDA

## CITY OF FREMONT YOUTH ADVISORY COMMISSION

*HR Training Room 3300 Capitol Avenue, Building B, Fremont 94538*

*Monday, June 1<sup>st</sup>, 2015*

*6:30PM - 8:30PM*

### 1. Call to Order

### 2. Roll Call

Nishtha Bhatia (Chair)

Tara Bhatia

Diana Chu

Sanjana Gundala

Michael Hsiu Shrivats

Kannan Bhavya

Malladi Pavithra

Nagarajan Anirudh

Prabhu Divya

Prakash Sonia Sachar

Meghna Srivastava (Co-Chair)

Albert Sun

### 3. Approval of Minutes (May)

### 4. Oral Communications

#### 4.1. What's going in Fremont?

*4.1.1. Youth Commissioners will share and discuss news articles as they relate to the City of Fremont.*

### 5. Scheduled Items

#### 5.1. Time Capsule

##### 5.1.1 Flyer Template

- a. The purpose of the flyer template is to have a standardized sheet of information to send out to the schools asking for requests to submit to the time capsule.
  - i. The City Manager's Office will create the template and will send it to the subcommittee in late June/July to fill in details. Completed templates are due to the City Manager's Office by early August.
  - ii. Template to include:
    1. What
    2. Whose invited
    3. Deliverables
    4. Timing
    5. Legal language - All submissions are property of Fremont The City Manager's Office will work with the City Attorney's Office for the language
- b. August kickoff - Formulate packets, Send packets and meet teachers in early August
- c. Beginning of December – need all components for the time capsule

##### 5.1.2 Other details

- d. 40 year time capsule to be opened at Fremont's 100 year celebration.
  - i. Mission San Jose newsletter – 40 years.

##### 5.1.3 Next steps and deliverables

- a. Made contact with FUSD. Will continue to follow up on this and get the list of contacts.

#### 5.2. YAC Application Reviews

*5.2.1. Review YAC Applications for the 2015-2016 Commission*

**6. Written Communication**

**7. Commission/Staff Reports**

**8. Future Agenda Items**

8.1. HAVE A GOOD SUMMER!!! We'll see you in September (:

**9. Adjournment**